



CalCATS Privacy Policy

This privacy policy ("policy") will help you understand how CaliCo Solutions LLC ("us", "we", "our") uses and protects the data you provide to us when you visit and use <https://calcats.org> ("CalCATS").

What User Data Do We Collect?

We provide you with the option of entering some or all of the following:

- Your Full Name (OPTIONAL)
- Your Email Address (OPTIONAL)
- An Alternate Email Address for Communications (OPTIONAL)
- Your Phone Number (OPTIONAL)
- An Alternate Phone Number for Communications (OPTIONAL)
- Your Supervisor (OPTIONAL)
- The Name of Your Office Location (OPTIONAL)
- Your Employee ID Number (OPTIONAL)
- Activity Logs

As noted, ALL of these data elements are optional except for Activity Logs, which are recorded for auditing purposes. An example of an activity log entry is "User A updated Inspection B at 3:25pm on 12/5/2023, changing the acres_inspected field from 3.5 to 3.75". These activity logs are provided on demand to your County CalCATS Administrators and are not used, retained, or otherwise disseminated by us.

What Do We Do With Your Data?

Nothing. Unlike commercial web sites and applications (web or mobile), CaliCo Solutions does not own or retain any data entered by you or your County into the CalCATS software. The data remains the property of your County Agricultural Commissioner's office, and we do not use, retain, or disseminate the data in any way. All information related to you and the time and activities you enter into CalCATS is entered at your discretion and may or may not represent anything factual about your identity, including email addresses and phone numbers. No-one outside your County can access any information about your County or its staff members in CalCATS. The only purpose for which the data you enter is used is to populate reports that you generate at your discretion and distribute as you see fit.

How Can You Protect Your Data?

CaliCo Solutions LLC is committed to securing your data and keeping it confidential. We have done all in our power to prevent data theft, unauthorized access, and disclosure by implementing the latest technologies and software, which help us safeguard all the information you enter online.

Access to information in CalCATS is controlled by a user identifier and a password. Some Counties have opted to use a single-sign-on system (SSO) where your password is managed and verified using a secure third-party system like Microsoft or Okta. If your County has not opted for SSO, we strongly encourage you to:

1. Always use a secure password. CalCATS has some minimum requirements for password complexity, but we encourage you to use a strong password generator to generate highly secure passwords.
2. Change your password on a set frequency. Follow your County's best practices for password security.
3. NEVER share your password. The CalCATS software provides your system administrator and our helpdesk staff the ability to assume your identity without divulging your password. If you absolutely must share your password, change it IMMEDIATELY after you are done.
4. IMMEDIATELY notify the help desk at help@calcats.org if you suspect your password may have been stolen or used by an unauthorized person.



Our Cookie Policy

The login system in CalCATS uses a single “session” cookie to keep you logged as you are using the program. If you are idle (no activity) for a certain time period (which may vary for security reasons), your session cookie will expire, and you will be prompted to log in again to continue working.

Once you log out of CalCATS (either through an idle timeout or using the Log Out menu option), your session cookie is invalidated, and we do not use it further. This means that we do not track your activity from one session to another, nor do we save anything in your web browser or on your computer once you log out of CalCATS.

Communications From CalCATS

As a registered user of the CalCATS software, you may elect to receive communications from the application via email and/or text messaging (SMS). These communications are provided on an “opt-in” basis, and you may opt in or opt out at any time. To opt in or out of messaging services, log in to CalCATS and access your “My Profile” screen. Automated communications from CalCATS are limited to the following:

- Two-factor authentication (2FA) codes if your county requires or allows 2FA for logging in to CalCATS
- Copies of submitted orders and invoices (email only) if you check the box indicating you wish to receive an emailed copy of these documents when submitting a new usage credits order in CalCATS.

All system messages are informational and pertain to specific CalCATS topics. CaliCo Solutions does not send any unsolicited emails or promotional information using the contact information you provide in CalCATS.

If you want to opt out of communications and do not want (or are unable) to log in to CalCATS, please email our help desk at help@calcats.org and indicate that you wish to opt out of all communications. Your contact information will be removed from our messaging services promptly.

This Privacy Policy may be amended from time to time. Any updates to the policy will be announced through the CalCATS Release Notes and the current copy of the policy is always available from the CalCATS web site at https://calcats.org/CalCATS_Privacy_Policy.pdf.